

# Information Sharing and Consent

## Introduction

Information sharing is key to delivering better, more efficient services that are coordinated around the needs of children, young people and families.



## Audience

This course is intended for all children's workforce practitioners, i.e. all staff who work with children, young people and their families.

Although this course forms part of an induction programme for new starters, it is also intended for all practitioners who want to improve their knowledge and continue their professional development.

## Objectives

In this course you will learn:

- What is information sharing?
- Why is information sharing so important?
- How information sharing can help prevent harm
- Why it is important to keep good records
- The legislation around information sharing
- What children, young people and families expect of you
- Who can give or refuse consent
- The seven golden rules of information sharing
- Know what is confidential information
- Making informed judgments
- Seven key questions to ask yourself
- The questions you should ask prior to sharing information

## Modules

This course contains the following modules:

### Module name

- What is information sharing?
- When to share information
- The sharing process
- Information sharing scenarios

## Content

Here are a few topics covered in this course:

Definition of information sharing | Information sharing is vital | Ensuring services are delivered | Prevention of harm | Saving time | Managing expectations | Seven golden rules | 1: Data Protection is not a barrier | 2: Be honest and open | 3: Seek advice | Check your Understanding | 4: Share with consent where appropriate | 5: Consider safety and wellbeing | 6: Accurate and safe | 7: Keep a Record | Informed judgements | Eight key questions | Seek advice | Consent is key | Informed consent | Transparency | Implied consent | Explicit consent | Sensitive information | Willing consent | Who can give or refuse consent? | Understanding | Sharing without consent | Not confidential | Confidential | Professional judgement | Guidelines and protocols